



# 2021 Annual Meeting July 13, 2021



## **NORTHEAST INDIANA PARALEGAL ASSOCIATION**

NIPA Annual Meeting at Noon:  
Ventura Room, 1<sup>st</sup> Source Bank Building

# 26<sup>th</sup> Annual Meeting

## NORTHEAST INDIANA PARALEGAL ASSOCIATION



**Special Guest Speaker:** Tracey Woolsey, RP, NFPA Director, Region III from the Indiana Paralegal Association (known as IPA)

Tracey graduated from Illinois State University in 1993 with a bachelor's degree in criminal justice sciences. She worked as a court clerk for the first 7 years after college. Tracey began her paralegal career in 1999, starting in litigation and finally finding her passion in corporate and transactional (M&A) work. She has been with Cummins Inc. since 2014 and is currently a Senior Corporate Paralegal – Corporate Administration. Tracey joined her local association, the Indiana Paralegal Association (“IPA”), in 2003 and has served as IPA’s Secretary, Treasurer, Monthly Meeting Director, Technology Director and Primary Delegate to NFPA. She has received IPA’s Paralegal of the Year and Board Member of the Year Awards.

She enhanced her career as a paralegal by becoming a PACE Registered Paralegal in November 2016.

Currently, she is the Region III Director, having previously held the positions of Coordinator to the Vice President and Director of Membership and PCCE Renewal Coordinator under the Vice President and Director of Paralegal Certification. She is also a member of the In-House Paralegal Committee that is currently making strides toward focusing a spotlight on paralegals in non-traditional roles.

## AGENDA

- Welcome
- Thank you to sustaining members
- Treasurer's Report by Beth Hill
- Presentation of Paralegal Recognition Award
- Drawing
- Announcement of 2021/2022 Election Results

## CLOSING

A BIG Thank You to Tonya Dunn, Court Reporter for providing the Zoom meeting room for our monthly membership meetings during COVID.



# Membership Benefits

## Job Bank



Any job opening is posted on NIPA's website under the Members Only section.

Members are encouraged to contact the employer directly by sending resumes and letters of introduction. The Job Bank is an exclusive benefit available only to current NIPA members.

## Resources



- Directory of NIPA members including their area of practice
- Ability to network with other paralegals
- Educational monthly membership meetings
- Salary and benefit surveys
- NFPA Membership

## Upcoming Events



<b>August</b>	11 – Board Retreat 17 – Membership Meeting
<b>September</b>	8 – Board Meeting 21 – Membership Meeting
<b>October</b>	13 – Board Meeting 19 – Membership Meeting
<b>November</b>	10 – Board Meeting 16 – Membership Meeting

## Who we are:

NIPA's mission is to support and connect paralegals by providing resources that promote the advancement of their own professional development, skill, and experience necessary to achieve success and high standards within our profession.

## Contact Us

Email: [info@niparalegal.org](mailto:info@niparalegal.org)

Web: <http://www.niparalegal.org/>

## Follow us



# 2020 / 2021 NIPA Overview

## May 2020

Cindy Hale of 1<sup>st</sup> Source Bank – Wire Fraud, Scams, Counterfeit and How to protect yourself and your business.

## June 2020

Open member discussion regarding NFPA position statement and NIPA's new position of Vice President of Diversity, Inclusion & Equity

## July 2020

Charles J. Heiny, Esq. - Mergers & Acquisitions

## September 2020

NIPA Fall Seminar

SESSION I: E-Filing Updates and Local Filing Best Practices  
Desiree Koger-Gustafson is the Chief Deputy Clerk of the Allen County Clerk's Office

SESSION II: Report and Document Presentation  
Carol White, RN, ANPC, GNPC, CNLCP of NationalHI.

SESSION III: 2020 Indiana Notary Public Update  
Andrew Lang, Deputy General Counsel for the Indiana Secretary of State Connie Lawson and Jacob Bradshaw

SESSION IV: Trial Preparation  
The Honorable Judge David J. Avery and Magistrate Brian Cook

## October 2020

Sarah White & Marie Lucas - PACE and NFPA's FastTrack

## November 2020

Daniel J. Palmer, Esq. – 2020 Paralegal Ethics

## January 2021

Jason Horne, CEO, Preferred IT Group - Topic: Cyber Security

## February 2021

Alice Jordan-Miles, BA, MS ED, Director of Purdue University Fort Wayne Behavioral Health and Family Studies Institute - Suicide Prevention

## March 2021

Barry Wood, Assessment Division, and Emily Crisler, Deputy General Counsel, from the Indiana Department of Local Government Finance – Sales Disclosure Form Overview and Changes



**Northeast Indiana Paralegal Association**

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